

CABRINI GREEN TUTORING PROGRAM, INC.
2007-2008 VOLUNTEER APPLICATION

- 1.) Please check one: [] New Tutor: How did you learn about CGTP?
[] Veteran Tutor: # of years you've tutored with CGTP

2.) Personal Information:

Name
Home Address Apt.
City Zip
Home Ph. Cell Ph. Work Ph.
Email Address (print neatly)
Occupation Employer
Work Address
Briefly describe your own educational background:

3.) Demographic Profile: Please circle.

Gender: Male Female Age: 18-30 31-40 41-60 Over 60
Ethnicity: African American Caucasian Hispanic Asian Other

This information is for statistical and program use only, and will not affect your application.
The Cabrini Green Tutoring Program, Inc. does not discriminate against any applicants on the basis of gender, age, or ethnicity.

4.) Tutoring Preference: Please check the option you choose to commit to for the duration of the tutoring year.

- [] Full-Time Tutor: One tutor and one child meet weekly throughout the school year. This preference requires weekly commitment to the child.
[] Two-with-Two Tutor: Two tutors are assigned to two children and meet weekly throughout the school year. These tutors work together. When one is absent, however, the other works with both children. I prefer to coordinate tutoring with
[] Two-with-One Tutor: For those who want to tutor one child on a regular basis, but whose schedules will not allow them to commit to each week. Two tutors are assigned to one child. These tutors coordinate schedules so that either one of them is in attendance each week throughout the school year. Please indicate with which tutor you would like to coordinate. Occasionally CGTP can match you with another tutor if you prefer. I prefer to coordinate tutoring with
[] Floater: For those who want to participate, but cannot commit to weekly tutoring or to one child. Floaters are responsible for attending tutoring at least 1-2 times a month, and should let us know their attendance schedule. These tutors do not need to wait to hear from CGTP. We have students needing tutors on a nightly basis. Floaters will help out where needed and work with a variety of kids.
[] Coordinators: Outgoing personalities are needed as coordinators each night. They guide students and volunteers through the check-in process, keep the night operating smoothly, lend a hand where needed, and help everyone check out. Coordinators get to know the children, tutors and program operations well. I prefer to help coordinate the [] Volunteers [] Students

5.) Preferred Night for Tutoring: Please note that the tutoring session runs from 6:10-7:30PM

[] Monday [] Tuesday [] Wednesday

6.) Student Preference:

- Name of student during the 2006-2007 school year (Veteran tutors):
Would you like to work with this student again? [] Yes [] No
If needing a new student, please indicate preferences: [] Boy [] Girl Grade (1-6)
Efforts will be made to honor your preferences, but cannot be guaranteed. Pairings are based on student need.

7.) **Tutoring Interest:** Please explain why you would like to volunteer as a tutor with CGTP this school year:

8.) **References:** Please provide two personal references who are not relatives. One may be a tutor with CGTP.

Name _____ Phone _____ Email _____

Name _____ Phone _____ Email _____

8.) **Sharing of Information:**

- a) CGTP shares tutors' email addresses with our students' teachers and vice-versa to help create a dialogue. If you do not want your email address shared with teachers, please check here.
 No, do not share my email address with the teachers.
- b) We may create a Tutor Directory to help volunteers get to know each other and contact one another regarding students, questions, attendance, transportation, etc. If you would not like to be included in such a directory, please indicate so by checking here.
 No, I do not want to be in the directory.

PLEASE READ ALL OF THE FOLLOWING INFORMATION BEFORE SIGNING.

I am willing to volunteer with the Cabrini Green Tutoring Program for the duration or remainder of the 2007-2008 school year, according to my previously selected schedule (full time, 2:1, 2:2, Floater or Coordinator). At this time, I am able to make this commitment to the child or children I plan to tutor*.

I hereby give the Cabrini-Green Tutoring Program, Inc. my consent to review or check criminal or public records for any record of arrest or conviction concerning child abuse or related offenses. (Note: All tutors will be required to complete a DCFS background check form within the first two weeks of tutoring.)

Tutor Signature

Date

The Cabrini Green Tutoring Program, Inc. reserves the right to reject any applicant.

Tutor Attendance: *CGTP recognizes that our tutors are generous volunteers who may have changes or unexpected commitments in their lives that can result in their inability to complete the school year as a tutor. We would like to stress, however, that one of the keys to successful tutoring is consistency and reliability, especially in the one-to-one format. Excessive absences and/or a deteriorating commitment on the part of a tutor can affect a child in a manner adverse to the goals and mission of CGTP. Please plan to communicate any absences or changes in your schedule.

Student Attendance: CGTP makes significant efforts to maintain an average student attendance rate of 85%. Occasionally students are dismissed from the program for excessive absences. In this case, a tutor will be reassigned a student.

Tutor Orientation: All new tutors are required to attend an orientation. Those who begin at the start of the school year must attend a September orientation and the training conference. Those who enroll once the school year has begun should see the monthly orientation schedule online at www.cabrinigreentutoring.org. Veteran tutors are strongly encouraged to attend a fall orientation and the training conference on September 29.

Directions and Travel: CGTP is located at 2145 N. Halsted St, at the corner of Halsted and Webster, on the third floor of St. Vincent de Paul Center. Parking is available at 6:00p; enter right behind the building off of Webster. Public Transportation stops are the Halsted Bus, Brown Line at Armitage and Red Line at Fullerton.

All tutors must check-in at the Tutor Table in the lobby each night that you tutor.



C A B R I N I - G R E E N
Tutoring Program, Inc.

2145 N. Halsted, Chicago, IL 60614 or Fax to (312) 397-9141.
Questions? Call Erin McPartlin, Executive Director, at 312-397-9119.

